

DELAWARE COUNTY INTERACTIVE GAMING REVENUE AUTHORITY

Minutes of meeting on 2021 September 27.

Present: Board members Frances Sheehan, Paul Johnson, Stefan Roots and Ron Evans. Also in attendance was Solicitor Frank Daly.

Call to order:

Chairperson Paul called the meeting to order at 2:04 pm. We met in person in the county council meeting room.

We said the pledge of allegiance.

The previously proposed agenda was approved unanimously, as were all the later motions of the meeting.

There were no comments from the public.

The minutes of the August meeting were approved with no amendments.

Treasurer's Report:

We approved the August and September Treasurer's reports.

We approved reimbursement to Stefan for accounting software subscription (\$79.50 for August through October 2021, 3 months) and email and web services (\$52.20 for the year) for a total of \$131.70.

We authorized Stefan to acquire a bank account debit card and establish automatic payment of our web and email services bills.

The \$5000 grants to 15 organizations which county council recently approved will be paid by check which requires two signatures.

Solicitor's Report:

Due to the Authority changing its meeting day this month, Frank facilitated the legally required notices of the change and new meeting time.

At the request of the Chair, Frank provided his legal opinion on whether the Authority is required to annually fund every category of recipients listed in the statute and ordinance which created the Authority. His opinion is no — that the statute provides broad latitude and that as long the grants are awarded for purposes in the public interest those awards will be compliant.

Old Business.

We voted to remove the previously tabled motion concerning allocation of funding for emergency services.

New Business.

We voted unanimously to create an Emergency Services Outreach & Recruitment Reimbursement Fund of up to \$50,000. It is to be used for expenses submitted for consideration that occurred no earlier than January 1, 2021 or for planned expenses.

Specifically, it is for full or partial reimbursement or grants of up to \$2,500 per emergency services entity for community outreach and/or recruiting activities, for example:

- fire prevention events & materials for the public,
- National Night Out and other police community outreach,
- citizen classes/workshops,
- physical product distribution (e.g. smoke alarms, gun locks),
- collections (such as for guns or prescription drugs),
- recruitment expenses (advertising, job fairs, events).

Eligible entities include:

- municipal police and fire departments,
- volunteer fire companies,
- volunteer and non-profit emergency ambulance services,
- fire police,
- municipal town watch organizations, and
- Salvation Army Canteen Services.

The above grant award decision is of course subject to County Council approval.

Paul intends to work on some of the logistics of the fund/grant including:

- creating a document for emergency services to submit a request with their receipts or their grant application in anticipation of expenses,
- promotion of the fund via emergency services network and/or newspaper advertising,
- considering a review and approval process for the reimbursements and grants.

We voted to reissue our web services RFP indicating a reduced scope of website creation/development, and expressing a desired maximum of \$5000 and a maximum hourly rate for ongoing needed maintenance of \$150/hour.

Paul said that County Council expressed a desire that we move toward an open grant process instead of relying heavily on a third party for possible grant recipients.

We voted unanimously, in accordance with the provisions of Article Eight of the By-Laws, to approve a motion to Amend Article 4.02 of the Bylaws to provide that Meetings of the Board shall be “at least quarterly”, in place of monthly meetings as now provided, such that Article 4.02 of the By-Laws would then read as follows:

“ARTICLE FOUR

MEETINGS OF THE AUTHORITY PLACE OF MEETINGS

4.02 TIME AND DATE OF ANNUAL AND REGULAR MEETINGS-BUSINESS TRANSACTED

4.02 The Annual Meeting of the Board shall be held on the third Thursday of January each year at 2 PM or such other date and hour as properly advertised. At such Meeting the Board shall meet for the purposes of Re-organization, election of officers and transaction of other business. Regular Meetings of the Board shall be held at least Quarterly. In the last Meeting of the year the Board shall adopt a meeting schedule for the next year, and such next year Meeting schedule shall be subject to Public Notice as required and in the manner as contained in the Pennsylvania Sunshine Law (65 Pa. C. S. Sections 701 et seq.).”

As advised by Frank, this change to the bylaws is subject to the required 15 days Notice to Board Members, given by the Secretary, to consider an Amendment to the By-laws, as provided in Article 8.01 of the By-Laws. So Ron should send a written notice to the board members by 15 days before the next meeting. We intend to continue meeting monthly for the rest of the year as advertised and, despite the flexibility provided with the bylaws change, if we choose we can continue meeting monthly next year.

Public comments: There were no comments or questions from the public.

Authority comments: Appreciation was expressed for a well run meeting and the openness of board members to the thoughts of other board members.

Adjournment: The board adjourned the meeting at 3 pm.

Respectfully submitted,

Ron Evans, Secretary