

**DELAWARE COUNTY**  
**INTERACTIVE GAMING REVENUE AUTHORITY (DCIGRA)**

**Minutes of meeting on 2024 March 21.**

Present: Board members Paul Johnson, Frances Sheehan, Vincent Rongione, Andrew Nelson and Ron Evans. Vincent joined remotely.

Also in attendance was Solicitor Frank Daly.

Call to order: Chair Paul Johnson called the meeting to order at 2:01 pm.

We said the Pledge of Allegiance.

We voted unanimously to approve the agenda.

There were no comments from the public.

Edward T. Coleman, Chief Executive Officer of the Community Action Agency of Delaware County, gave a presentation on the work of the CAADC including their Volunteer Income Tax Assistance (VITA) program and financial literacy training.

The minutes of the February meeting were approved unanimously with no amendments.

Treasurer's Report: Andrew presented the March Treasurer's Report, noting that the opening monthly balance was \$99,746.08 cents and the closing balance as of February 29 was \$328,646.86. Interest earned was \$13.20. Total checks paid was \$28,903.80. We received a deposit on 2/1/24 of \$257,791.38. Andrew said we could earn more interest with Treasury bills and agreed to look into the feasibility of investing in T bills, CDs or a money market account. We unanimously approved the March Treasurer's Report.

Solicitor's Report: Frank reminded us that the annual financial disclosure form as of 12/31/23 is due 4/30/24 for each authority board member. It was mentioned that there is an online option to file the form.

**Unfinished Business:**

Vincent reported on his review of the five respondents to our RFP for outsourcing services.

- A motion was made and approved unanimously to select Brinker Simpson to provide additional accounting/administrative services effective upon negotiated one-year contract (effective date to be determined).
- A motion was made and approved to select Mijane Technologies to provide website and application services effective upon negotiated one-year contract (effective date to be determined). Paul, Vincent, Andrew and Ron voted yes; Frances abstained.
- A motion was made and approved unanimously to authorize Vincent Rongione and Frank Daly to negotiate an annual contract with Brinker Simpson not to exceed the proposed \$1,750 per month / \$21,000 annual cost.

- A motion was made and approved to authorize Vincent Rongione and Frank Daly to negotiate an annual contract with Mijane Technologies not to exceed the proposed \$20,000 annual cost. Paul, Vincent, Andrew and Ron voted yes; Frances abstained.

New Business:

- A motion was made and approved unanimously to authorize the solicitor to place an advertisement for the 2024 NextGeneration grant announcement in The Spirit Newspaper on or around April 1, 2024. Frances was asked to coordinate the writing of the ad and application.
- A motion was made and approved unanimously to cancel the \$150 monthly support contract with Course Vector and to convert to a \$749 annual update program with Course Vector for DCIGRA.org.

Public comments: There were no comments or questions from the public.

Authority member comments: Paul expressed appreciation for the work that fellow board members do for DCIGRA.

Adjournment: The board adjourned the meeting at 2:50 pm.

Respectfully submitted,

Ron Evans

Ron Evans, Secretary