

Delaware County Interactive Gaming Revenue Authority
Meeting Minutes
July 21, 2022

Present: Paul Johnson, Chair; Frances Sheehan, Vice Chair; Stefan Roots, Treasurer;
Vincent Rongione

Excused: Ron Evans, Secretary

Guests: Frank Daly, Solicitor; Patrick Gunnin, Executive Director, Delaware County
Literacy Council

Chair Paul Johnson convened the meeting at 2:00 p.m. with the Pledge of Allegiance to the flag. There being no public comment, the agenda for the July 21, 2022 meeting and the minutes of the June 16, 2022 meeting were both unanimously approved.

Mr. Johnson welcomed Patrick Gunnin to the meeting. Mr. Gunnin presented the programs offered by the Delaware County Literacy Council as a follow up to their grant proposal submitted in June. The focus of the proposal is to conduct a marketing campaign to recruit students and volunteers, particularly in communities that are perceived as needy but that have low penetration from DCLC. After a period of questions and answers, which included an announcement that their annual gala will be on October 19, back in person. Mr. Gunning was thanked and excused.

Treasurers Report: Treasurer Stefan Roots presented the Treasurer's Report, noting the starting balance was \$221,275.75 and the closing balance was \$209,729. The only deposit was interest of \$1.78. Checks totaling \$6,828.73 were paid out with no outstanding checks. The report was unanimously approved.

Mr. Roots presented the following motions to pay the following bills, all of which were seconded and approved unanimously:

\$281.65 for Daily Times notice of Emergency Services Grant Round 2

\$2,250 for solicitor's services in 2nd quarter invoice of Daly Law Firm

\$5,100 for auditor Barbacane Thornton & Company services for period ending 06/30/2022

\$300 for website manager CourseVector for monthly update program due 6/01/2022 and 07/01/2022

Mr. Johnson presented a motion to authorize Treasurer to pay one-time expense or monthly invoice up to \$250 effective 09/01/2022. Mr. Daly advised that this requires no by-law amendment. The motion was seconded and passed unanimously.

Solicitor's Report: The Penna Municipality Authorities Act requires that we publish a financial statement annually. The board authorized Mr. Daly to publish a simplified version of the audit in the newspaper once. The audit will be placed on the website as well.

Old Business

NextGen Grants Update: postponed until next meeting.

Publicity Report: Vincent Rongione has prepared a boiler plate publicity template that can be used going forward. He will be sending it to the board for feedback.

2022 Budget: Frances Sheehan presented a proposed budget for the balance of the 2022 year. Mr. Roots requested that \$70 be added as an expense for ordering bank checks. Ms. Sheehan suggested that Mr. Roots inquire about the relative costs of ACH transfers instead of checks. Mr. Johnson will present the budget for approval at the August meeting.

New Business:

Mr. Daly advised that all board members must be present in person or virtually to participate in voting according to the Authorities Act.

A motion to implement policies in the case of checks not cashed was tabled.

Special Grant:

Mr. Johnson moved to provide grant of \$25,000 to Delaware County Literacy Council subject to County Council approval. The motion was seconded and approved.

Parks & Recreational Facilities Grant

Mr. Johnson moved to table the motion to establish a Parks & Recreational Facilities Grant Fund; the motion was unanimously tabled.

Next Generation Grants

Ms. Sheehan moved to increase the total allocation for Next Generation Grants from previous grants of \$125,000 to up to \$154,000. The motion was seconded and approved.

Mr. Johnson moved to approve a \$9,990 grant for Chester Community Coalition subject to County Council approval. The motion was seconded and passed unanimously.

Ms. Sheehan moved to approve a \$10,000 grant for Chester Eastside, iNc. subject to County Council approval. The motion was seconded and approved.

Mr. Johnson moved to approve an \$8,800 grant for Widener University's Community Engaged Teacher Education Program subject to County Council approval. The motion was seconded and approved.

Mr. Johnson moved to approve a \$10,000 grant for CADES Children and Adults Disability Education Services subject to County Council approval. The motion was seconded and approved.

There was no public comment.

There being no further business, the meeting was adjourned at 3:10 p.m.

Respectfully submitted,

Frances M. Sheehan
Acting Secretary