

**DELAWARE COUNTY**  
**INTERACTIVE GAMING REVENUE AUTHORITY (DCIGRA)**

**Minutes of meeting on 2025 January 16.**

Present: Board members Paul Johnson, Frances Sheehan, Vincent Rongione, and Ron Evans.

Not present: Andrew Nelson.

Also in attendance was Solicitor Frank Daly.

Call to order: Chair Paul Johnson called the meeting to order at 2:04 pm.

We said the Pledge of Allegiance.

We voted unanimously to approve the agenda.

There were no comments from the public.

The minutes of the December meeting were approved unanimously with no amendments.

Reorganization:

The Solicitor chaired the election of officers portion of the meeting.

- Chair: We elected Paul to be Chair. Frances, Vince and Ron voted yes; Paul abstained.
- Vice Chair: We unanimously elected Vince to be Vice Chair.
- Treasurer: We unanimously elected Andrew to be Treasurer.
- Secretary: We unanimously elected Ron to be Secretary.

Paul resumed chairing the remainder of the meeting.

Paul made the suggestion that we consider adding a President pro tem to our bylaws.

We unanimously approved a motion to reappoint Daly Law Firm as our solicitor.

We unanimously approved a motion to reappoint Barbacane Thornton as our auditor.

We unanimously approved a motion to renew our contract with CourseVector for web services.

Treasurer's Report:

- Paul presented the Treasurer's Report due to Andrew's absence. He noted that the opening monthly balance was \$721,080.35 and the closing balance as of December 31 was \$544,888.21. Interest earned was \$999.16. We didn't receive any deposits in December. The total for checks and electronic payments paid and cleared was \$177,115.00. There were four ACH Batch charges of \$10 each. There was also a \$36.30 Analysis Fee charge that we think should be refunded. And the erroneous bank fee charge of 38.58 in November has still not been refunded. Uncleared checks as of the end of the month totaled \$7,500. We unanimously approved the Treasurer's Report.
- We unanimously approved a motion for payment of invoice #1011 of \$1,250.00 to Mijane Technologies.

- We unanimously approved a motion for payment of invoice #84061 of \$1,580.00 to Brinker Simpson.
- We unanimously approved a motion for payment of 4th quarter 2024 invoice of \$1,625.00 to Daly Law Firm.
- We unanimously approved a motion for payment of invoice DCGRA-8 of \$113.00 to Spirit Media Group, Inc.
- Paul gave an update on grant agreements not received or grant payments not mailed/transferred as of 01/15/2025.
- The DCIGRA historical grant award list is being worked on by Yassine under Paul's leadership. It was requested that that list be completed and posted on our website expeditiously.
- We discussed the tentative 2025 budget that Andrew supplied before the meeting. We agreed that we should plan on spending more than our income since we are starting the year with over half a million dollars in the bank. Also, in the name of getting our money working, there was a consensus that we could make more and bigger special grants to organizations that we have a relationship with, know are doing a good job, and could use the help. Vincent also suggested we begin to get organizations thinking about properly responding to the Decennial Census coming again in a few years.

Solicitor's Report:

- Paul asked Frank to investigate whether we should have a document retention policy.
- Progress is being made on adding to the grant application a section that would make the post-award grant agreement redundant.
- Frank pointed out that the 2024 statement of financial interest is due in April. It can optionally be filed online.

Unfinished Business: Nothing to note.

New Business:

We unanimously approved a motion for a one-time special grant of \$13,860 to the City of Chester for a public government app for residents & businesses (subject to County Council approval).

Public comments: There were no comments or questions from the public.

Authority comments:

- Frances congratulated all the newly re-elected officers.
- Paul said that, to help with succession, 2025 will be his last year as Chair.

- Vincent asked about the Chester Pike Corridor project. Paul and Frances said that they had received an update on it last year.
- Frank said that he expects receiving notification of our fourth quarter revenue share next week.

Adjournment: The board adjourned the meeting at 2:55 pm.

Respectfully submitted,

*Ron Evans*

Ron Evans, Secretary