

DELAWARE COUNTY
INTERACTIVE GAMING REVENUE AUTHORITY (DCIGRA)

Minutes of meeting on 2024 February 15.

Present: Board members Paul Johnson, Frances Sheehan, Vince Rongione, Andrew Nelson and Ron Evans.

Also in attendance was Solicitor Frank Daly.

Call to order: Chair Paul Johnson called the meeting to order at 2:02 pm.

We said the Pledge of Allegiance.

We voted to approve the agenda unanimously.

There were no comments from the public.

The minutes of the January meeting were approved unanimously with no amendments.

Treasurer's Report: Andrew presented the February Treasurer's Report, noting that the opening monthly balance was \$196,052.90 and the closing balance as of January 31 was \$99,746.08. Interest earned was \$5.68. Total checks paid was \$96,312.50. We received a deposit on 2/1/24 of \$257,791.38. Andrew noted that he has been working with Stefan Roots (former treasurer), and Paul K. Johnson (chair) to get QuickBooks (QB) accounting functional. He said that he should have that process completed and QB reports ready before the March meeting. We unanimously approved the February 2024 Treasurer's Report.

Solicitor's Report:

- In light of our reorganization meeting on 1/18/24, Frank informed the board that he would be filing with the Pennsylvania Secretary of State, on behalf of the DCIGRA Secretary, Ronald Evans, the required certification of the officers of DCIGRA.
- Frank informed us that the annual financial disclosure form as of 12/31/2023 is due 4/30/24 for each authority board member.

Unfinished Business:

Vince informed us that there are a handful of (4 to 6) respondents to our RFP for outsourcing services. Vince plans to interview them in the next few weeks and make recommendations at our March meeting. He welcomed any board members who would like to be a part of the interview process to reach out to him. Andrew volunteered to do the bookkeeping going forward. Frances and Vince expressed their opinion that it would be beneficial to have a professional contractor handling our back-office financial work with the Treasurer's oversight in the future.

It was noted that Course Vector, our website contractor, had informed us that we are not getting the full services available for the \$150 per month that we have been paying and that they offered a reduced annual fee. It was suggested that we try to understand better what we could be getting

for \$150 per month versus the reduced annual fee and that we treat them as if they were a respondent to our recent outsourcing RFP.

New Business:

The following motions were to provide a foundation/framework for 2024 DCIGRA grant making. Allocations and/or categories can be changed in future meetings with approved motion.

- A motion was made to approve an allocation up to \$100,000 for 2024 NextGeneration (youth serving organizations) grants. A friendly amendment was proposed and accepted to increase the allocation to be up to \$150,000. The amended amount of \$150,000 was approved unanimously.
- A motion was made to approve an allocation of up to \$100,000 for 2024 food/household product insecurity grants and was approved unanimously.
- A motion was made to approve an allocation of up to \$150,000 for 2024 food/household product insecurity grants, superseding the \$100,000, and was approved unanimously.
- A motion was made to approve an allocation of up to \$100,000 for 2024 emergency services grants and was approved unanimously.
- A motion was made to approve an allocation of up to \$120,000 for 2024 emergency services grants, superseding the \$100,000, and was approved unanimously.
- A motion was made to approve allocation up to \$12,409.94 to some unawarded 2023 emergency services fire company/department applicants and was approved unanimously.
 - A motion was made to approve \$2,409.94 grant for S.M. Vauclain Fire Company (subject to County Council approval) and was approved unanimously.
 - A motion was made to approve \$2,500.00 grant for Chester Township Fire Company (subject to County Council approval) and was approved unanimously.
 - A motion was made to approve \$2,500.00 grant for Broomall Fire Company (subject to County Council approval) and was approved unanimously.
 - A motion was made to approve \$2,500 grant for Aston Township Fire Department (subject to County Council approval) and was approved unanimously.
 - A motion was made to approve \$2,500 grant for Rose Tree Fire Company #1 (subject to County Council approval) and was approved unanimously.
- A motion was made to approve allocation up to \$75,000 for 2024 arts & culture grants and was approved unanimously.
- A motion was made to approve allocation up to \$150,000 for 2024 arts & culture grants and was approved. Frances, Vincent, Andrew and Ron voted yes, and Paul voted no.
- A motion was made to approve allocation up to \$100,000 for 2024 special grants (e.g. countywide efforts/orgs to be determined later such as SHARE, DCLC, Sustainability, etc.) and was approved unanimously.
- A motion was made to approve allocation up to \$150,000 for 2024 special grants (e.g. countywide efforts/orgs to be determined later such as SHARE, DCLC, Sustainability, etc.), superseding the \$100,000, and was approved unanimously.

It was suggested that, of the four approved categories which anticipate RFPs, we start with the Next Generation grants, then move on to the Arts and Culture grants, then emergency services, then finally food insecurity. But it was also suggested that we wait until we have hired an

outsourcing contractor before starting. (Motions will be needed in future meetings to authorize advertising of category grants.)

Public comments: There were no comments or questions from the public.

Authority member comments: Vincent expressed appreciation for prior grantees which had thanked us and had detailed how the funds were used and were aligned with DCIGRA's mission.

Adjournment: The board adjourned the meeting at 3:07 pm.

Respectfully submitted,

Ron Evans

Ron Evans, Secretary